

Matthews Committee on Education

Zoom meeting - June 14, 2022

I. Call to Order & Declare Quorum

- a. Members in attendance: Kristen Shaben, Jason Collette, Joanna Schimizzi, Becky Hawke, Ken McCool,
- b. Members absent: Jenny Reill

6:48 - The meeting was called to order and based on current Committee attendance, there is a quorum.

I. Review and Approval of Minutes from Nov 9th & Feb 8th Meetings

- a. Ken McCool made Motion to approve May 10th meeting minutes. Kristen Shaben seconded the motion. All were in favor and the minutes were approved.

II. Committee Membership

- a. Chair and Vice-Chair Nominations/Elections
 - i. Kristen Shaben made a motion to vote Joanna Schimizzi as Chair, Jason Collette as Vice Chair and having a rotating position for Secretary. Ken McCool seconded the motion. All were in favor and the minutes were approved.
 - ii. Ken McCool recognized Kristen Shaben for all of her work on this committee and other Town of Matthews committees.

I.

Direction with School Resource Guide

- Joanna Schimizzi shared a revised version of the School Resource Guide as a short Google Form. The committee talked through the questions and made a few edits and added a question about virtual as an option at the recommendation of Jason Collette.
- The Committee discussed how to send this out. One option is to send to the old email addresses on file, reply to any addresses that are no longer in service and then also post on the Town website and communication. Joanna inquired about working with Maureen to work on a blurb for an email and notification on social media.

Communication Plan

- The Committee discussed the template questions that were provided and would be a good way to connect residents to the Town and to the complex issues of Education. It was discussed that multiple videos could be filmed at a time and released at later points. The Committee discussed pursuing both the Library and Chief of Police/DARE Officers/School Resource Officers and possibly looking at data privacy. Joanna is going to make a spreadsheet to organize possible contacts. Another option was School Bus Safety.

- **Advisory Role/Voice Source on Education**

- Ken McCool is going to give updates on his collaboration with CMS in future meetings.

- **Meeting dates**

- Kristen Shaben made a motion to consider canceling the July motion. Jason Collette seconded the motion to add it to the agenda. All were in favor and the motion was approved for the committee to discuss canceling the July meeting.
 - Joanna Schimizzi made a motion to cancel the July meeting. Jason Collette seconded the motion. All were in favor and the July meeting was cancelled. Becky will handle removing the meeting from the Town of Matthews calendar.

Adjourn Meeting

- I. Joanna made a motion to adjourn. Jason seconded the motion. The motion passed unanimously.